

ALAMANCE COUNTY LIBRARY COMMITTEE

**Regular Meeting
South Annex Library**

**Tuesday August 16, 2011
12 Noon**

Minutes

Present: Shirley Beyer, Jo Grimley, Carlene Morton, Lennie Stout, M.J. Goodrum

Absent: George Byrd, Mike Cross, Mary Dingeldein, Kitty Hupman, Tim Sutton

CALL TO ORDER

Following a picnic lunch the meeting was called to order at 12:15 pm by Shirley Beyer. There was not a quorum present.

APPROVAL OF MINUTES

Because there wasn't a quorum, minutes were reviewed to be approved at the November meeting.

REPORT OF DIRECTOR

1. M.J. gave a quick tour of the South Annex facility including the Library and the Sheriff's space. She shared information about how a renovation of the building would be done to expand the Library space, should there ever be funds available for this.
2. M.J. shared her plans for the upcoming Staff Development Day, scheduled for Friday, September 23, 2011. The training, scheduled to be held at Lake Mackintosh, will include a session on the new face of the library catalog. In addition, M.J. will launch a year-long project centered around the book *Choosing Civility* by P.M. Forni. This project will include discussion of the material, looking at personal and organizational values, reviewing the mission statement of the Library, establishing vision and priority statements, and incorporating all this into the way business is done at our Libraries.

UNFINISHED BUSINESS

1. **Self-checkout:** We have received the final quote for self-check units and the funds are being transferred back into the Library's budget. Once that budget amendment is passed, a purchase order will be requested for the purchase of two self-check units. One will go in May Memorial and the other will go in Graham Library. M.J. anticipates having these installed by early January, 2012

NEW BUSINESS

1. **Review Range Plans for 2011-2016:** The proposed Long Range Plan document was reviewed. Wording about the Elon Library was changed to "Promote the expansion of public library access and services with a future library branch in Western Alamance County". This change is due to the current administration of

the Town of Elon's unwillingness to move forward with the new Library Branch. Board Members felt strongly about being sure a Western Branch is kept in the realm of possibility.

2. **2011-2012 County Budget:** M.J. shared the budget approved for 2011-2012 fiscal year for the Libraries. Overall the Library budget was cut 4.7%. Funds for the purchase of books and audio-visual were cut 24.7%. Due to the cuts, the Library will not meet its Maintenance of Efforts requirements to receive the full allotment of State Aid.
3. **Performance Based Budgeting and Performance Measurements:** The Libraries are participating Performance Based Budgeting this year. Goals established for this reflect the long range plans already established. M.J. shared the proposed goals and measurements as well as the specific measurements that the County will be tracking this year. Fiscal year 2011-2012 will be a trial year to see if the measurements and goals proposed work or will need to be adjusted.

FUTURE MEETING DATES

November 15, 2011 12:00 noon

May Memorial

ADJOURNMENT